**East Bay Community Builders Internship Program**

**Student Internship Application 2016-2017**

**Program Information & Important Dates**

**Program Description**

*Dates of Program:* Monday, August 22nd 2016 through Friday, May 5th 2017

*Interviews (1st Round – on campus):* Thursday, March 31st to Tuesday, April 5th (Exact time TBD)

*Interviews (2nd Round – at site):* Monday, April 11th to Friday, April 22nd (Exact time TBD)

*Notified of Position:* Friday, April 25th 2016

*Deadline to Accept Offer:* Wednesday, April 27th 2016 (Close of Business)

**Incoming Intern Spring Orientation Session:** Tuesday, May 3rd 2016 from 6-7:30pm

**Fall Orientation:** Week of August 22nd 2016 (Exact date TBD)

**Time Commitment:** 8-10 hours/week (includes training and development)

**Cost:** None unless transportation to service site is required (Limited stipends available based on need)

**Benefits:** Supporting powerful work and earn field study units (if interested)

**East Bay Community Builders** is a yearlong internship program that trains students in organizing strategies while addressing the needs of East Bay Communities. EBCB partners with local organizations to provide internships to UC Berkeley students interested in community organizing, social justice and grassroots strategies for change.

**Preferred Skills/Requirements**

- Undergraduate or Graduate student enrolled at UC Berkeley
- 1 year of service experience (service can be varied)
- Ability to manage multiple projects at the same time
- Ability to effectively manage various time commitments
- Ability to meet deadlines and take initiative
- Ability to work alone and as part of a team
- Competent computer skills and ability to do online research

**Job Responsibilities & Expectations**

- Vary depending on site placement. Please review the EBCB Placement Descriptions for specific site requirements
- Attend a 2 hour orientation the week of August 22nd 2016 (Exact date TBD)
- Complete yearlong (8-10 hours/week) internship beginning Monday, August 22nd 2016 and ending Friday, May 5th 2017
- Attend Planning, training, reflective Dialogue spaces (tentatively Tuesdays), from 6-7:30pm 2x per month
- Participate in the UC Berkeley Public Service Center Project Showcase in April/March 2017
- 2 All day leadership orientations/events (additional to program orientation)
  - Student Leaders in Service Orientation: August 22, 2016 (tentative)
  - Student Leaders in Service Retreat: January 28, 2017 (tentative)