For agencies engaged in community service around the Berkeley area, offering academic credit is a viable way to attract committed student volunteers from UC Berkeley. Academic credit is not granted for the volunteer hours, but for the educational component of the service experience.

**How do I offer academic credit for my volunteer position?**
To obtain academic credit for an academic year internship/volunteer position, you need to contact the appropriate academic department to make the necessary arrangements. You may contact a faculty advisor, the departmental undergraduate office, departmental undergraduate advisor, or departmental internship offices.

You may be able to arrange credit through a special studies course (98, 99, 197, 198, 199) which includes field work components, especially courses in the 197 series. These courses are listed in the General Catalog by each academic department which offers them. Certain agencies have set up to give credit to students in the School of Social Welfare who do their field studies requirement by working with that agency.

- Some courses outside the 98, 99, 198, 199 series have field work components.
- General information about these courses can be obtained from the General Catalog.
- Creating an educational experience should include a variety of reflection and academic opportunities.
  
  *For more information, visit our resource section*

**How do I offer units through the Education Minor?**
Many community-based organizations offer units to their volunteers through the education (“Ed”) Minor

- Students can petition for volunteer work to count toward completion of the Minor.
- Sign up to be a field studies site

  *If your organization shows a consistency of recruiting 10 students per semester for 1-2 years, you can have your own “section.”*

Contact
Aileen Rothenberg, Advisor for Ed Minor
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**What are some other academic departments to contact?**
Listed below are academic departments that offer field work courses, which offer credit to students who participate in community service agencies (all links launch new windows):

- Department of African American Studies
- Department of Ethnic Studies
- Graduate School of Education
- School of Social Welfare